

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

21<sup>st</sup> October 2019

Dear [REDACTED]

This letter requires **your immediate action**. I am writing to ask you, as a member of Lochaber Environmental Group (LEG), for your agreement to some changes to our governing documents. These are needed to allow LEG to engage in a new, exciting hydro-electric project that both will provide renewable energy to the National Grid and will help to secure the financial future of our organisation: see the enclosed summary for more details.

The 2005 Companies Act requires that 75% of members agree. This is a high percentage and we need your response in order to move ahead. All paid up members of LEG are “eligible members of the Company” in legal terms. I enclose the resolution, a voting form and a stamped addressed envelope. Please sign the accompanying resolution and return as quickly as you can. The last date we can accept your vote is November 18th within 28 days of the date of the resolution.

LEG is a charity registered with the Office of Scottish Charity Regulation (OSCR) and is a Company Limited by Guarantee. The proposed changes will not affect our charitable status.

Legally, the proposed new Articles of Association must be circulated to members and I have therefore enclosed a copy along with a summary of the proposed scheme and the main changes to the Articles.

Finally, please put the date of Tuesday 26 November into your diaries as we plan to hold the 2019 LEG Annual General Meeting at An Drochaid. I and my fellow directors look forward to your company.

Yours sincerely

Marian Austin

Chair, Lochaber Environmental Group Board of Directors

**P.S.** Please return your voting slip without delay: no stamp is needed as the envelope is already stamped and addressed.

**The Companies Act 2006**  
**LOCHABER ENVIRONMENTAL GROUP**  
**(Registered Number SC251043)**  
**("Company")**

**NOTICE TO ELIGIBLE MEMBERS OF WRITTEN RESOLUTION**  
**(being a Special Resolution)**

On behalf of and as resolved by the Directors of the Company, the following Written Resolution of the Company, as defined in Section 288 of the Companies Act 2006 ("**2006 Act**"), is proposed as a Special Resolution of the Company:-

"THAT the existing articles of association of the Company be and are hereby deleted and in substitution therefor the articles of association in the form of the print annexed to this Written Resolution be and are hereby adopted as the articles of association of the Company."

.....  
Director, for and on behalf of  
the Company

Date: 21.10.2019  
**("Circulation Date")**

I, the undersigned, being an eligible member of the Company, in terms of Section 289 of the 2006 Act, in respect of the foregoing Written Resolution, hereby signify my agreement to this in terms of Section 296(1) of the 2006 Act:

.....  
**Es Tressider**

Date:..... 2019

**NOTE:**

1. To signify your agreement to the Written Resolution proposed as a Special Resolution of the Company, as set out above, it must be signed by you, or on your behalf, dated and returned to the Company's Registered Office by the date noted in 2 below. Your agreement, once signified, cannot be revoked.

The foregoing Written Resolutions will lapse if it is not passed by 28 days after the Circulation Date. To be effective, your agreement must therefore be received on or before that date.