



FLS AUDIT & RISK COMMITTEE MEETING (ARC)
10:00am to 13:00pm, 27 May 2025
Apex 1 (Boardroom) and MS Teams

AGENDA

Agenda Items:	Lead:	Paper:	Timings:
1. Welcome & Declarations of Conflicts of Interest	LJ	Verbal	10:00 – 10:05
2. Minutes and matters arising: 5 March 2025	LJ	Verbal	10:05 – 10:10
• Action Points			
3. Risk			10:10 – 11:00
a) New/emerging business and potential risks	KQ	Verbal	
b) FLS Risk Update, including:	RS/MH	ARC 01/25	
o Revised Corporate Risk Register Approach			
4. Audit			11:00 – 12:00
a) Internal Audit – Annual Assurance 2024/25	KM/AB	ARC 02/25	
b) Internal Audit – Progress Report	KM/AB	ARC 03/25	
c) Audit Recommendations and Actions – Progress Update	RS/MH	ARC 04/25	
5. Break			12:00 – 12:10
6. 2024/25 Annual Report and Accounts			12:10 – 12:30
a) Annual Audit Plan 2024/25 and progress update	AP	Verbal	
b) FLS Preparations and update	TG/CB	Verbal	
7. AOB			12:30 – 12:40
• Potential Fraud	MH	Verbal	
• Next Deep Dive Theme	LJ	Verbal	
8. Meeting Between Non-Executive Advisors and External / Internal Audit	LJ	Verbal	12:40 – 13:00
9. Close			13:00

Attendees: Lyndon Jones (LJ), Chair, Non-Exec
Jo O'Hara (JO'H), Non-Exec
Clea Warner (CW), Non-Exec
Therese O'Donnell (TO'D), Non-Exec
Kevin Quinlan (KQ) Chief Executive FLS
Tom Greenan (TG), Director of Corporate Services & Transformation FLS
Jo Ellis (JE), Head of Planning and Environment FLS
Colin Buchanan (CB), Senior Finance Manager FLS
Michael Hymers (MH), Head of Corporate Office FLS
Rhondra Salmond (RS), Change Manager FLS
Kate Moffat (KM), Head of Internal Audit, SGIAD
Amy Beveridge (AB), Internal Audit, SGIAD
Angela Pieri (AP), Grant Thornton UK LLP (External Audit)
Sophia Christopoulos, FLS (Minutes)

Apologies: Hannah McKellar (HMCK), Grant Thornton UK LLP (External Audit)
Graeme Prest (GP), Director of Land Management and Regions FLS

Microsoft Teams

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Meeting ID: 346 701 354 270

Passcode: nqcLS6